

**AIRCRAFT DOCUMENT CHECKLIST****(for UK registered aircraft used in the parachute role)**

The following checklist has been produced by the British Parachute Association as an aid to assist parachute centres in the correct identification of aircraft documentation required to operate a British registered aircraft in the parachute drop role at UK mainland drop zones. All or some of these documents may be required depending on the type of aircraft, the operating category and the aircraft weight.

1. **Certificate of Registration**
2. **Certificate of Airworthiness**
3. **Noise Certificate**
4. **Aircraft Radio Licence**
5. **Weight & Centre of Gravity Schedule**
6. **Pilots Operating Handbook – Flight Manual**
7. **Parachuting Supplement to Flight Manual**
8. **Aircraft Insurance Certificate**
9. **Certificate of Maintenance Review (CMR)**
10. **Certificate of Release to Service (CRS)**
11. **Aircraft Checklist**
12. **Minimum Equipment Lists**
13. **Deferred Defects Records**
14. **Daily Flight Log or Technical Log**
15. **Fuel Sampling Records**
16. **ATSU Notification Record (BPA Form 193)**
17. **BPA Form 144 A, B or C (if applicable)**
18. **Flight Authorisation Document**
19. **NOTAM Information**
20. **Aeronautical Chart (1:500,000)**

- NB (1) Parachute dropping must only take place under a valid CAA parachuting Permission and Exemption (P&E) issued to the Club or Display Team. All pilots must be aware of the terms and conditions of the P&E under which they are operating.*
- NB (2) For aircraft operated in the parachute-dropping role and registered in a foreign country the operator will also require an operating permit from the Department for Transport for a specific aircraft. Initial contact should be made by telephone to 0207 944 5847. Also the BPA/CAA joint statement 'Foreign Aircraft Operation' should be embodied into the club SOPs.*
- NB (3) Before parachuting takes place within Class 'A' airspace (other than Control Zones (CTR)) an exemption from the ANO requirements must be obtained for the pilot and aircraft. Requests for exemptions should be directed to the General Aviation Department of the CAA at Gatwick – Tel: 01293 573 502.*