



**APPLICATION FOR CLUB AFFILIATION TO
THE BRITISH PARACHUTE ASSOCIATION**

The British Parachute Association (BPA) Limited is the National Governing Body for Sport Parachuting within the United Kingdom of Great Britain and Northern Ireland. Patron: HRH The Prince of Wales. The BPA is a not-for-profit company limited by guarantee registered in London, number 875429. Registered office: BPA Ltd, 5 Wharf Way, Glen Parva, Leicester LE2 9TF. VAT registration number 239 4696 20. The BPA is governed by a Council of Management, who are the Directors of the BPA and are elected annually by the voting members of the Association.

A 'BPA Club' is defined as any organisation Affiliated to the BPA for the purposes of conducting sport parachuting operations in accordance with the requirements of the BPA Operations Manual. Application to become a 'BPA Club' is open to any appropriate organization, whether incorporated as a corporate body or otherwise constituted. Application is open to unincorporated associations such as membership clubs or centres and teams, as well as incorporated (limited) companies, etc. Whatever the legal status of the operating organisation, any such organisation whilst Affiliated to the BPA is referred to hereafter as a 'BPA Club' or 'Affiliated Club'.

DETAILS OF OPERATOR

Legal status of operator (limited company, unincorporated association, etc).....

If the operator is a limited company, state the place of registration and company registration number:

.....

VAT registration number (if applicable).....

Club name (trading name).....

Address:.....

..... Postcode.....

Web-site address:

Telephone No(s): day

..... evening

..... alternate

Fax:

e-mail:

DROPPING ZONE(S)

Location OS Sheet No. Grid ref.

.....

DZ Address:.....

..... Postcode.....

DZ Telephone No.....

KEY PERSONNEL

Number of Directors/Proprietors/Owners Please give details of each below.

Managing Director/Controlling Operator/Commandant/Proprietor/Owner

Unless otherwise requested, the BPA's correspondence to the 'Drop Zone Operator (DZO)' will normally be addressed to this person as the individual with overall control of, and responsibility for, the operation of the Club.

Name:.....

Address:.....

.....Post code.....

Web-site address: BPA no.....

Telephone No(s): day

..... evening

.....mobile

Other Director(s) / Proprietor(s) / Owner(s) (1)

Name:

Specific role or function within the operation (if any)

Address:.....

.....Post code.....

Web-site address: BPA no.....

Telephone No(s): day

..... evening

.....mobile

Other Director(s) / Proprietor(s) / Owner(s) (2)

Name:.....

Specific role or function within the operation (if any)

Address:.....

.....Post code.....

Web-site address: BPA no.....

Telephone No(s): day

..... evening

.....mobile

If there are more than two other Directors/Proprietors/Owners, please continue on a separate sheet and attach it to this application.

Club Chief Instructor (CCI)

Name:.....
Address:.....
.....Post code.....
e-mail address: BPA no.....
Telephone No(s): day
..... evening
..... mobile

Club Chief Pilot (CCP)

Name:.....
Address:.....
.....Post code.....
e-mail address: BPA no.....
BPA Pilot no..... BPA Pilot Examiner (if applicable)
Telephone No(s): day
..... evening
..... mobile

OPERATOR'S AGREEMENT

CONDITIONS OF AFFILIATION AS A BPA CLUB

- 1 a) To be eligible for Affiliation as a 'BPA Club', the applicant operator's Club Members must be current BPA Members. (Except in the case of certain EU parachutists - see BPA Operations Manual, Section 12, Paragraph 1.1.)
- b) BPA Clubs will conduct parachuting in accordance with the requirements of the BPA Operations Manual.
- c) It is required that all persons jumping/training at BPA Affiliated Clubs shall be Members of the British Parachute Association in good standing, except in the case of certain EU parachutists (see BPA Operations Manual, Section 12, Paragraph 1.1).
- d) It is required that all BPA Members at BPA Clubs and the Clubs themselves be covered by BPA third party liability insurance.
- e) BPA Affiliation requires the completion and formal approval by the Council of an Affiliation Application Form and thereafter an Annual Return/Re-Affiliation Form.
- 2 Chief Instructors who are Advanced Instructors of all Affiliated Clubs will automatically become members of the Safety and Training Committee.
- 3 The BPA Council reserves the right to strike off its roll of Affiliated Clubs those which disband, become insolvent or otherwise ineffective, or fail to comply with any of the conditions as stated in Paragraph 1 above.
- 4 The names of Affiliated Clubs will normally be published, together with their addresses and other contact details, in each issue of the BPA's official magazine, 'Skydive the Mag', which is published six times a year.
- 5 All student BPA Membership Subscriptions must be remitted to the BPA Office under the conditions laid down from time to time by the BPA Council.
- 6 No further batches of numbered BPA Student Provisional Membership cards ('numbers') may be issued until the previous batch has been paid for, unless authorised by the BPA accounts department.
- 7 Any change to the original affiliation application (ie, change of Key Personnel/Drop Zone/ Legal status, etc) will require the Club to complete and return an application for Re-Affiliation (BPA Form 135), which must meet the requirements of the Council. Clubs' continuing affiliation will not be prejudiced by any such change pending the next Council meeting providing they have completed and returned Form 135 to the BPA immediately upon such change becoming known to the Club.
- 8 Requirements for Affiliation of a new BPA Club/Centre are set out on BPA Form 148.

DECLARATION

For and on behalf of the above-named operator (Club) I, as the person in control, hereby apply for British Parachute Association (BPA) Club Affiliation. I accept and agree to abide by the conditions set out above for the Affiliation of my organisation as a BPA Club.

Signature:.....

Name (block capitals):.....

Position:.....

Date:.....

If there is more than one person in control, such as in a partnership, each must sign a copy of this declaration.

Please keep a photocopy of this application (including the additional information on the following pages) and send the original to the BPA Office at the address on page i.

