



British Parachute Association

Action Plan: 1 July 2008 to 30 June 2009

Safety and Training - Summary of Targets and Performance Measures

Target	From	To	By	How	Budget
1. Influence European Union legislation within on parachute flying activities	Poor representation within the European Aviation Safety Agency (EASA)	Increase representation via the European Parachute Union (EPU)	March 2009	Lead other European parachuting nations in coordinating the effectiveness of the EPU	£1K (from BPA running costs)
2. Increase the number of Instructors in all disciplines	448	465	December 2008	Conduct at least 6 Instructor courses during 2008	Funded from BPA running costs, direct costs recovered by income from course fees
3. Train Club & Team personnel to conduct Risk Assessments	Some Club & Team personnel trained	Trained personnel from majority of BPA Clubs & Display Teams	December 2008	Prepare and deliver updated course to train remaining Club & Team personnel to conduct Risk Assessments	£2K (from BPA running costs)



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Competitions - Summary of Targets and Performance Measures

Target	From	To	By	How	Budget
1 Support development of established BPA competition coaching personnel to strengthen the skill base of the current competition coaching team and provide access to World-Class competition coaches who can work on specific skills.	Internal BPA coaching qualification	Targeted non -technical coaching skills development	June 2009	Use outsourced coaching workshops for at least 2 coaches	£10K
2. Coaching support to champion teams - support non-senior 2008 National Champion teams with coaching for progression to senior category and access to category 1 events.	No support	Assisted transition for non-senior champions into Senior Category	May 2009	Support coaches expenses to assist coaching of champion non- senior teams	£3K
3. Raise standards of UK competitor base - provide at least 6 coaching events throughout the period for established champions and expert coaches to work with competitors	4 stand alone coaching events	6 coaching events or competition based event coaching	June 2009	Run skills coaching at competitions and also as stand alone coaching roadshows – to transfer of skills from our existing National and International champions to up-and-coming competitors	£12K
4. Retain the level of UK National and International judging expertise to current establishment and maintain suitable judging equipment stock	UK pool of 17 individual Judges	UK pool of 17 individual judges	June 2009	a) re-evaluate judges b) seminars for training judges c) recruit at least 1 new judge d) evaluate and refresh judging equipment	£6K

Note: The 2008/09 budget for Competitions is lower than usual, so we can carry forward **£19,083** towards sending our National teams to future World Championships in which we expect to be successful and offer exposure to the international media.



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Development - Summary of Targets and Performance Measures

Target	From	To	By	How	Budget
1. Improve the functionality of the BPA website to provide more and better services to Members and the wider public	No site search facility or online renewals	(i) new web pages; (ii) new database (iii) online elections; (iv) online membership renewals	June 2009	Develop and construct new website	£3K (of £6K jointly with Communications Committee)
2. Pilot implementation of selected new funding stream/s	Existing funding streams	New funding streams	June 2009	Finalise development and move to implementation	£500
3. Support and encourage Clubs & Centres to run more safety events	3 BPA-sponsored safety events in 2007/8	3 or more BPA sponsored safety events in 2008/9	June 2009	Award grants to encourage safety events	£1K
4. Increase media coverage of skydiving in local UK media	No encouragement to first-time jumpers to contact their local media	Encouragement to first-time jumpers to contact their local media	July 2008	Publish press release template on the BPA website	£250
5. Research the promotion of the sport to young people	Ad-hoc promotion by certain Centres	Co-ordinated promotion	June 2009	Research legal and organizational issues	£500



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Communications - Summary of Target and Performance Measures

Target	From	To	By	How	Budget
1. Publish a new BPA website	Existing BPA website	New BPA website,	June 2009	Develop the public / member interface using a web development company with a database-driven solution. in four stages (i) web pages,(ii) database; (iii) online voting; (iv) online renewals	£3K (of £6K jointly with Development Committee)
2. Prepare to publish a new Mag website or web pages	Current Mag website	New website or new Mag pages on BPA website	June 2009	Refresh and renew web pages about Skydive Mag, extending the technological developments of the new database and BPA website to the Mag website	£1.5K
3. Publish a BPA Skydiving calendar 2009	2008 calendar	2009 calendar	December 2008	Design calendar, sell advertising space, publish	£2K (from BPA running costs)
4. Explore the feasibility of creating an historical image archive of British parachuting	No archive	Research feasibility of an online digital archive	June 2009	Discuss and investigate with skydiving photographers past and present, photographic libraries, digitizing services, etc. Explore the possibility of obtaining a Heritage Lottery Grant	£250
5. Investigate a new, more durable type of membership card	Paper card	Possibly a plastic card?	February 2009	Research requirements and propose pricing	£250



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Administration - Summary of Targets and Performance Measures

Target	From	To	By	How	Budget
1. Review and, if appropriate, update the BPA governing instrument	Memorandum & Articles of Association	Articles of Association in the new form set out in the Companies Act 2006 and subordinate legislation	June 2009	Consult, research, map and take legal advice	£750 (from BPA running costs)
2. Support and encourage online membership renewals	Paper-based renewal applications	Pilot a new online option for membership renewal	June 2009	Advise on the development of the web-based renewal system, and train staff on how to use it	£500 (from BPA running costs)
3. Make available BPA Council and Committee paperwork in e-format	Paper system	e-papers, allowing a content management system via a secure area of the new BPA website	June 2009	Purchase digital scanner copier and introduce secure area of new website with content management system	£8K capital cost (from BPA running costs)
4 Purchase a laptop for BPA secretariat's use to service meetings	Paper-system	e-papers	June 2009	Purchase laptop	£600 (from BPA running costs)
5 Install WiFi at the BPA Office	No WiFi	WiFi	December 2008	Install WiFi	£150 (from BPA running costs)